

**Police Staff**  
**Community Engagement Officer**  
**Allocated Area Command**  
**Role Definition:AC081 / 10855**

**ROLE DEFINITION**

Dept / Area Command:	Allocated Area Command	Section:	Neighbourhood
Post Title:	Community Engagement Officer	Post Reference:	AC081 / 10855
Post Grade:	Grade D	Location:	Allocated Neighbourhood
Car User Status:	N/A	Telephone Allowance:	N/A
Shift Allowance:	Dependant on Work Pattern	Standby Allowance:	N/A
Weekend Enhancement:	Dependant on Work Pattern	Contractual Overtime:	N/A
Line Manager:	Neighbourhood Sergeant		
Staff Responsibilities:	Not Applicable		
Purpose:	Engage with the community to identify and support vulnerable victims and under represented groups. Work in conjunction with Neighbourhood Policing Teams to address local issues and provide problem solving services.		

**Key Responsibilities:-**

1. Undertake visits as appropriate to victims, community organisations and external agencies to provide reassurance and enhance community engagement by delivering presentations and conducting awareness sessions to promote local issues.
2. Contribute to the Force's objectives relating to community cohesion, by working in conjunction with Neighbourhood Policing Teams to research local needs. Coordinate support to under-represented victims of crime and disorder and vulnerable and repeat victims, by liaising with internal and external agencies.
3. Support and promote the Force's response to any incident which is perceived by the victim or any other person as being motivated by hostility or prejudice based on personal characteristic. Review and monitor incidents and crimes to ensure accurate identification and recording of Hate incidents and vulnerable victims take place at an early stage.
4. Identify emerging trends and issues in respect of victims, locations and offenders to develop sustainable solutions through community cohesion in conjunction with Neighbourhood Policing Teams and to allow regular intelligence reports on emerging issues be created for Special Branch.

5. Establish links with external agencies and groups involved with Asylum Seekers with a view to monitoring movements and developing networks to improve engagement.
6. Undertake responsibility and maintenance of the Safe Reporting Centres and monitor level of reporting to enable productivity to be evaluated.
7. Contribute towards Northumbria Police Equality and Human Rights Scheme by providing timely progress reports in relation to engagement work undertaken at Area Commands.
8. Participate on the Independent Advisory Group and improve links between teams at Area Command and Strategic Level to ensure Local and Force objectives are met.

The postholder may be required to undertake such other responsibilities as are reasonably commensurate with the grade of the post.