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| **Key responsibilities of the role:** | |
| 1 | Act as the single point of contact for Senior Investigating Officers, attending investigative briefings/reviews to provide specialist and technical advice and guidance regarding forensic potential. Develop and implement forensic strategies for complex, serious and major crime scenes. |
| 2 | Supervise and direct a team of Crime Scene Investigators and other specialists attending a crime scene to preserve forensic potential and evidential integrity at all times. Undertake dynamic risk assessments including body recovery plans, and ensure safe working practices reporting any wellbeing issues to the Crime Scene Investigations Supervisor. |
| 3 | Provide specialist forensic advice and guidance to Investigating Officers, and members of the public, as part of the crime scene triage process. Record rationales for decisions made during the triage process, and ensure forensic opportunities are maximised. |
| 4 | Provide specialist forensic advice to Investigating Officers regarding scene preservation, anti-contamination and recovery/packaging methods in accordance with forensic quality standards. To provide advice to Investigating Officers on forensic potential to effectively inform submissions for analysis including strengths and limitations. |
| 5 | Deploy the most appropriate crime scene examination strategy in line with force procedures, including anti-contamination considerations, and dynamic risk assessments. Process the crime scene using validated methods and digitally record the scene using specialist approved techniques, ensuring the integrity and continuity of evidence. |
| 6 | Produce accurate, comprehensive and timely reports for criminal justice use, including forensic support to complex and major crime investigations in order to provide professional evidential testimony in court when required. Provide peer review support to colleagues to ensure the standard of reports and documentation is maintained. |
| 7 | Provide support to new and existing members of staff by acting as a mentor and proactively seeking opportunities to assist in their professional development. Provide support and development opportunities to staff members from other departments and across the Force. |
| 8 | Assist with the development, implementation and maintenance of forensic quality standards and procedures in line with compliance to the Forensic Science Regulator Codes of Practice and Conduct, International Organisation of Standardisation and forensic regulations under any other governing bodies. Undertake a range of duties to validate techniques, procedures and equipment utilised by operational staff to recover evidence. |
| 9 | Manage and oversee in-life/post-mortem attendance with Crime Scene Investigator support, ensuring all samples are recovered and recorded in agreement with the Home Office Pathologist and Senior Investigating Officer strategies, adhering to Police and Criminal Evidence Act, Human Tissue Act and Coronial Law. |
| 10 | Maintain continued personal professional development; and provide support and resilience cover for the Crime Scene Investigations Supervisor where appropriate. |
| 11 | Undertake designated functions in line with associated powers conferred by the Chief Constable under the Police Reform Act 2002 (as amended by the Policing and Crime Act 2017). |