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| **Police Staff** **Intelligence Officer** **Crime Department** **Role Definition:ZZ023 / 13040** |

**ROLE DEFINITION**

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| Dept / Area Command: | Crime Department | http://domcms/icons/ecblank.gif | Section: | Intelligence Development Unit |
| Post Title: | Intelligence Officer | http://domcms/icons/ecblank.gif | Post Reference: | ZZ023 / 13040 |
| Post Grade: | Grade E | http://domcms/icons/ecblank.gif | Location: | Headquarters |
| Car User Status: |  | http://domcms/icons/ecblank.gif | Telephone Allowance: |  |
| Shift Allowance: |  | http://domcms/icons/ecblank.gif | Standby Allowance: |  |
| Weekend Enhancement: |  | http://domcms/icons/ecblank.gif | Contractual Overtime: |  |
| Line Manager: | Sergeant Information Management | | | |
| Staff Responsibilities: | Not Applicable | | | |
| Purpose: | To research and develop intelligence in support of the control strategy and intelligence requirement. | | | |

**Key Responsibilities:-**

1. **Gather, research, evaluate and assess information/intelligence from various sources in order to contribute to the intelligence function.**
2. **Develop intelligence in order to achieve operational aims and objectives.**
3. **Undertake directed surveillance within legal requirements in order to achieve operational aims and objectives.**
4. **Prepare, deliver, attend and conduct intelligence briefings, meetings, reports and debriefings, at all levels, in order to contribute to the intelligence process.**
5. **Disseminate intelligence Forcewide and to partners, in accordance with the relevant procedures, in order to inform operational decision makers.**
6. **Develop understanding of subjects allocated, in order to be able to support operational decision making.**
7. **Promote F.I.I.D. throughout the Force, ensuring an effective exchange of information/intelligence with all law enforcement agencies, partners and other areas of Northumbria Police.**

**The postholder may be required to undertake such other responsibilities as are reasonably commensurate with the grade of the post.**