

Child and Family Court Liaison Worker **Domestic Abuse: A Whole System Approach**

ROLE DEFINITION

Dept / Area Command:	Safeguarding	Section:	TBC
Post Title:	Child and Family Court Liaison Officer	Post Reference:	TBC
Post Grade:	Indicative Grade E	Location:	TBC
Car User Status:	N/A	Telephone Allowance:	None
Shift Allowance:	None	Standby Allowance:	None
Weekend Enhancement:	None	Contractual Overtime:	None
Line Manager:	Safeguarding Chief Inspector		
Staff Responsibilities:	Not applicable		
Purpose:	<p>To serve as the liaison between The Child and Family Court, Police and Solicitors in respect of Child and Family proceedings.</p> <p>To fully ensure that the safeguarding of children and potential victims of domestic abuse and coercive and controlling behaviour is the priority during proceedings by facilitating the secure and safe exchange of information.</p>		

Key Responsibilities:-

1. Provide a link between multi agency partners and the courts in order to provide support to victims of Domestic Abuse to keep them and their children safe.
2. Support victims and families through the Child and Family Court System, explaining the procedures and their roles and rights within the system.
3. Advice and signpost appropriate referral pathways for victims and families to ensure the support available is maximised.
4. Devise, maintain and manage accurate records of all cases worked on.
5. Follow procedures and protocols with other services so that the safety of the clients is kept central to any process.
6. Devise corporate multi-agency response when dealing with criminal allegations coming to light in the Family Court Proceedings.
7. Agree an information sharing protocol to ensure pertinent information is shared with all relevant partners including the Police.

8. Assist with data information collection, monitoring and service evaluation when required.
9. Work collaboratively with all court staff and other key stakeholders.

The postholder may be required to undertake such other responsibilities as are reasonably commensurate with the grade of the post.

Fixed term contract will be offered until 31st March 2019 and secondments from other criminal and family justice partners and other voluntary sector organisations