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**JOB DESCRIPTION**

**WOMEN’S SAFETY IN PUBLIC PLACES (WSIPP) PROJECT LEAD FOR THE POLICE AND CRIME COMMISSIONER FOR NORTHUMBRIA**

**Location:** Victory House, Balliol Business Park or any accommodation as directed by the PCC

**Accountability:** Reports to the Commissioning and Policy Manager

**Car User Status:** Casual

**Salary:** Grade I £37,914 – £41,517. Fixed term position until 30th September 2023.

The Police and Crime Commissioner for Northumbria is committed to improving women and girls’ safety and their feelings of safety in public places in Northumberland and Tyne and Wear. The Women’s Safety in Public Places project has been developed by the PCC’s office to deliver this vision and improve the lives of women and girls in the region. To support delivery of the project a range of interventions have been designed to primarily prevent Violence against Women and Girls (VAWG) crimes and promote the safety of women and girls in public places including the night-time economy.

**Role summary**

The Women’s Safety in Public Places (WSIPP) Project Lead will manage all aspects of project implementation.

The post holder will work closely with specialist VAWG networks, Northumbria Police and local authorities to build relationships, encourage collaboration and system change to address VAWG crime types which occur in public places.

The post holder will ensure that the project aligns with existing processes and projects and has support from local stakeholders as well as the public. The role will also facilitate information and intelligence sharing across key partners to help identify emerging trends and will direct resources accordingly to further prevent VAWG related crimes.

Key roles of this post

1. Be responsible for the successful delivery of the WSIPP project, undertaking contract and performance management.
2. Develop and implement a WSiPP Project Delivery Plan to achieve the shared vision and outcomes of the project.
3. Develop effective relationships with delivery partners and key stakeholders to maximise opportunities for robust outcomes.
4. Manage the project budget ensuring spend is maximised and securing value for money.
5. Work with key stakeholders to identify emerging trends and themes to assist with the directing of flexible in project resources as well as other resources across the region.
6. Ensure compliance with the Home Office grant agreement and OPCC commissioning procedures, producing reports on the success of the project, and evaluating its impact and working with the Home Office appointed independent evaluator for the Safer Streets Fund.
7. Carry out other duties as compatible with the role.

**Minimum knowledge, skills and abilities**

* A degree or have substantial experience of working in a community safety multi-agency context.
* Good understanding of VAWG and experience of working with partners from other agencies to tackle VAWG.
* Excellent communication and collaboration skills, with an ability to build transformative relationships and lead inclusive meetings.
* Ability to conduct sound research and analysis using the information to devise and implement effective strategies and summarising the findings to produce information for a range of audiences.
* Project and contract management experience, including setting up and delivering projects within timescales, identification of opportunities for improvements as well as mitigation of risks and barriers to delivery.
* Ability to work well individually and as part of a team, which includes taking direction from your line manager with an ability to prioritise competing demands.
* Experience of managing budgets for complex projects including reporting to external funders and stakeholders in line with grant agreements.
* Experience of handling sensitive information and have the highest standards of integrity.
* Ability to travel to different locations across the Northumbria area.
* Excellent IT skills.
* Understanding of the governance and scrutiny role of Police and Crime Commissioners.
* Willingness to attend events and to work outside of usual office hours where necessary with appropriate time off in lieu.

This is a politically restricted post and will be subject to Police Vetting

Please note - the closing date for applications is 23rd August 2022 and interviews will take place on 31st August 2022.