

Police Staff
School Safeguarding Liaison Officer
Safeguarding
Role Definition: OO030 / 20484

ROLE DEFINITION

Dept / Area Command:	Safeguarding	Section:	Strategy & Innovation
Post Title:	School Safeguarding Liaison Officer	Post Reference:	OO030 / 20484
Post Grade:	Grade E	Location:	Middle Engine Lane / Gateshead
Car User Status:	Casual	Telephone Allowance:	
Shift Allowance:		Standby Allowance:	
Weekend Enhancement:		Contractual Overtime:	
Line Manager:	Sergeant Safeguarding		
Staff Responsibilities:	Not applicable		
Purpose:	To support a Whole System Approach to tackling domestic abuse through early intervention and support for vulnerable children in a safe environment by raising awareness within schools across the police force area through the delivery of inputs to pupils and staff and to provide a point of access for domestic abuse concerns.		

Key Responsibilities:-

- 1) **Deliver inputs to school children through Personal, Social and Health Education (PHSE) lessons using specially designed training packages in order to raise awareness of domestic abuse and healthy relationships and encourage reporting of incidents to enable appropriate safeguarding and support measures to be implemented.**
- 2) **Deliver inputs to whole school staff utilising existing specially designed training packages in order to develop their understanding of the impact of domestic abuse on children, signs to look out for and how to support them to enable appropriate safeguarding measures to be implemented.**
- 3) **Maintain a drop in facility for school pupils, their relatives/carers and staff seeking advice or support in relation to domestic abuse. Signposting to support agencies and escalating when safeguarding issues are identified in order for appropriate action to be taken.**
- 4) **Gather and record information/intelligence from the school establishments and escalate where appropriate in order for appropriate action to be taken.**

- 5) Maintain the required standards around information security to ensure any disclosures of data and information are appropriate, compliant with force policy and current and applicable legislation.**
- 6) Assist in the development of processes, procedures and training packages in order to effectively support the role of raising awareness within the school environment of domestic abuse.**
- 7) Facilitate the assessment of the impact of the inputs delivered and the role to enable effectiveness to be measured and identify opportunities for continuous improvement.**
- 8) Maintain up to date knowledge of developments in the field in order to deliver professional inputs and provide support effectively.**

The postholder may be required to undertake such other responsibilities as are reasonably commensurate with the grade of the post.