



<b>Post Title:</b>	Victim Awareness Training Facilitator	<b>Post Reference:</b>	
<b>Post Grade:</b>	Grade E	<b>Location:</b>	Cobalt Business Exchange (will be required to be based from different locations from time across Northumbria)
<b>Car User Status:</b>	Essential	<b>Telephone Allowance:</b>	
<b>Shift Allowance:</b>	No	<b>Standby Allowance:</b>	
<b>Weekend Enhancement:</b>		<b>Contractual Overtime:</b>	

<b>Line Manager:</b>	Victims First Manager
<b>Staff Responsibilities:</b>	None
<b>Purpose:</b>	To deliver and facilitate group victim awareness sessions to first time and low level male offenders across Northumbria.

#### **Key responsibilities:**

1. Deliver effective, creative and interactive sessions surrounding victim empathy and the consequences of crime
2. Liaise with any other specialist organisation and agency to provide any further support and advice for those undertaking the programme
3. Manage the administrative support of the programme, including taking bookings, monitoring attendance and responding to referrals
4. Ensure a robust performance framework is implemented to manage and inform the key performance indicators of the role by providing management information and statistics including assessment of outcomes.

5. Identify any suitable leads for successful restorative justice interventions and liaise with the VFN RJ Supervisor, where appropriate